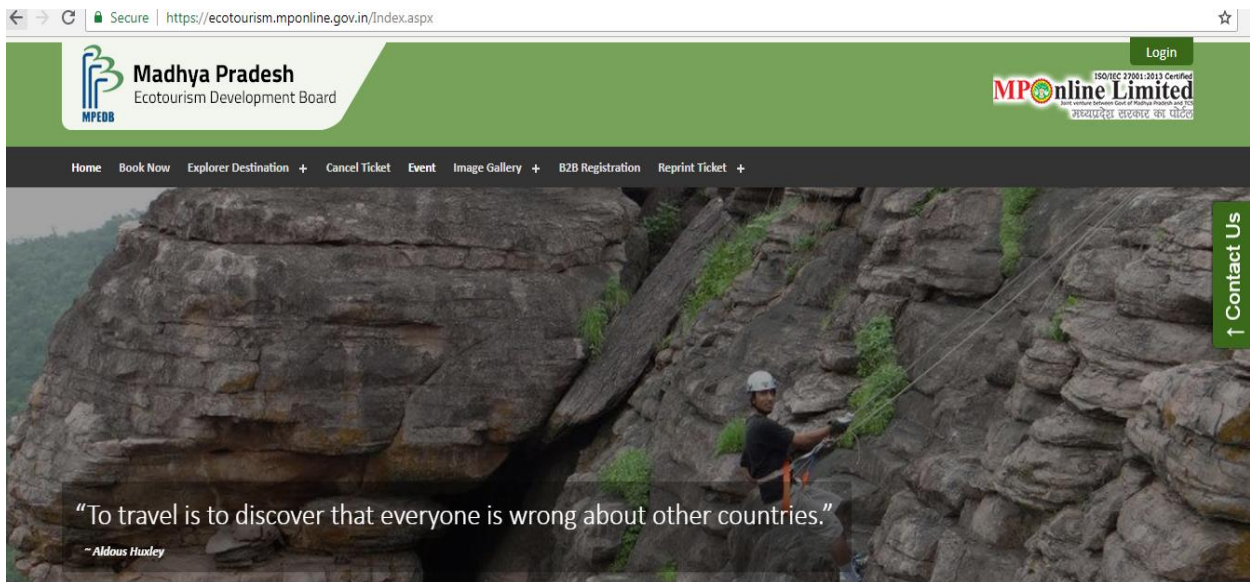
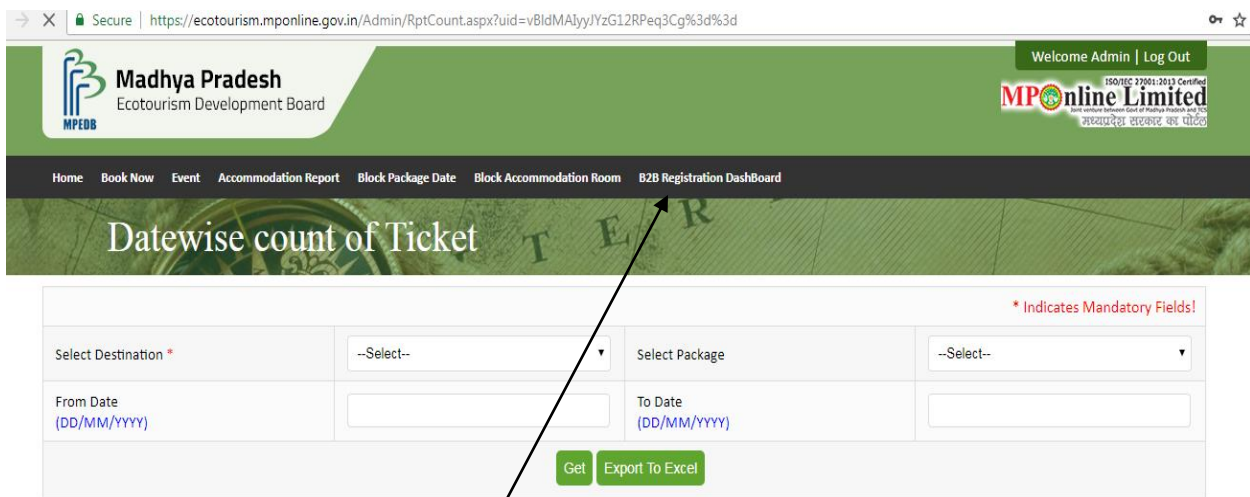


1. Admin user will visit Ecotourism.mponline.gov.in and Click on Login option.



2. Department will login with his user id and password



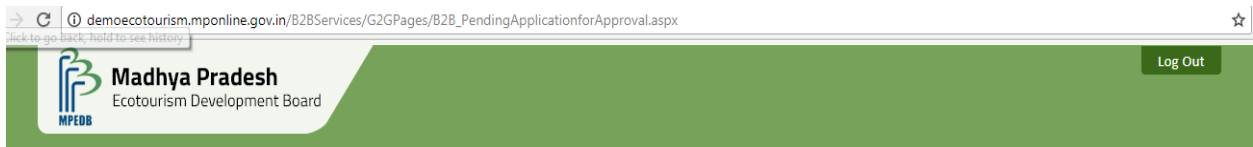
After Login department will click on **B2B registration Dashboard** for Approving the applications.

3. Under Dashboard Admin user will see Application Pending for Approval



Admin user will click on “**Pending Application for Approval**”

4. As Admin user click on Applications Pending for Approval Will be able to see the pending list.



By Clicking on the Application number Admin user will be able to See details of the firm.

4.1 Admin user will be able to see details of the firm in the following manner

The screenshot shows a web browser window displaying the application details for application ID BPL18062241. The page is titled "Application Detail - Google Chrome" and the URL is "demoecotourism.mponline.gov.in/B2BServices/G2GPages/ApplicationDtIs.aspx?AppID=BPL18062241". The page content is divided into three main sections: Transaction Details, Firm Details, and Documents Details.

Transaction Details			
Application Id	BPL18062241	Application Fee	₹ 5000.00
Transaction Id	18062230283103007863	Portal Charge	₹ 100.00
Transaction Date	22 Jun 2018	GST	₹ 18.00
Payment Status	Paid	Total Payable Fee	₹ 5118.00

Firm Details			
Name of Firm	ABC limited	Name of Contact Person	Shaleen virmani
Mobile Number	7049923864	Email ID	shaleen85tt@gmail.com
Address of Firm	test MP na	Country	INDIA
State	MADHYA PRADESH	District	BHOPAL
PAN No. of Firm	APINS2343P	TIN No. of Firm	

Documents Details	
S.No.	List of documents
1.	PAN Number

4.2 After checking details of Firm Admin user will click on "Action " Button.

The screenshot shows the "Authority Recommendation" section of the application details page. It contains a form with the following elements:

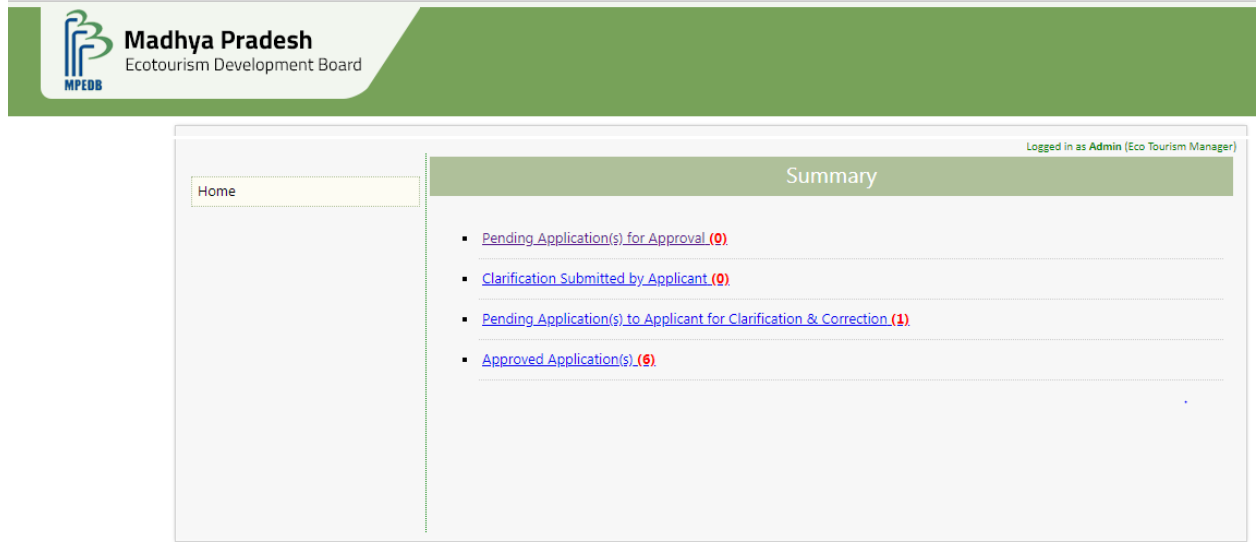
- Action to be Taken:** Three radio buttons are present: Approve, Send Back to Applicant, and Reject.
- Remark:** A text box for entering a remark.
- Submit:** A button to submit the recommendation.

An arrow points from the text box below to the radio buttons in the form.

Admin user after checking the details will click on Approve/ Send Back to Applicant/ Reject option and put remark of his action in the text box given and click on submit.

5. After performing desired action on the application Admin user will be able to check the status of Application according to Action item mention below and shown in the Screen shot.
- Pending Application for Approval
 - Clarification Submitted by Applicant
 - Pending Application to Applicant for Clarification & Correction
 - Approved Application

demoecotourism.mponline.gov.in/B2BServices/G2GPages/B2B_G2GHome.aspx



Madhya Pradesh
Ecotourism Development Board

Logged in as Admin (Eco Tourism Manager)

Home

Summary

- [Pending Application\(s\) for Approval \(0\)](#)
- [Clarification Submitted by Applicant \(0\)](#)
- [Pending Application\(s\) to Applicant for Clarification & Correction \(1\)](#)
- [Approved Application\(s\) \(0\)](#)

Process End